

100/3-57-243

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MEMORANDUM FOR: ✓ Chief, Management Staff  
Director of Training

SUBJECT : Report of Survey of Clerical Training Program

John and Matt:

1. This exercise strikes me as representative of the bureaucratic procrastination and delays that we are all striving to avoid. In making this rather harsh statement I include my own Office along with Management and Training.

2. A brief review of the attached file will show that the Management Staff was requested to undertake this survey in December 1955. It was completed in August 1956 (243 days) and forwarded to Training. It was held there until 11 October 1956 (70 days), at which time it was forwarded to my Office along with Training's comments. It was held in my Office until 12 December 1956 (62 days), and then given back to the Management Staff to comment on Training's comments. The Management Staff after reviewing Training's comments, revised its position and deleted from the report the only recommendations of any significance. This means we spent about one year on this rather minor issue only to wind up without accomplishing anything worthy of note.

3. I find no evidence in the file of any discussions or meetings between Management and Training on the issues involved. It seems to me that one meeting between interested parties would have brought about -- long ago -- the same conclusion reached by Management Staff after reviewing Training's comments. This also would have eliminated the entirely too lengthy rebuttal which Training submitted in defense of the size of the Clerical Training Staff.

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NO CHANGE in Class. ☐

☒ DECLASSIFIED

Class. CHANGED TO: CONFIDENTIAL

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1763

Date: 22 Feb 78 By: 022

L. K. WHITE  
Deputy Director  
(Support)

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